

# FREMONT COUNTY SCHOOL DISTRICT #14

## RE-ENTRY PLAN



Fremont County School District #14 Board of Trustees, Administration and staff are committed to ensuring a safe and healthy environment for all students, parents and staff

It is the mission of Wyoming Indian Schools to empower all students to learn at high levels to become successful in a dynamic world, while strengthening their cultural identities and traditions.

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### **Community Contributors:**

Mary Brown – Parent	Vicki C'Hair – Parent
Nathan Friday - Parent	Sheila McCabe – Parent
Shoshana Miller -Alumni	Rich Singer - School Board Member, Parent
Mary Walks Softly – Parent	Juwan Willow - Alumni
Twinkle Yazzie – Parent	

### **Consultants/Advisors:**

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## GLOSSARY OF TERMS

**Adapted Learning** - the programs of instruction provided to students during school closures and periods of time when adjusted school schedules are needed to comply with health orders.

**Classroom-based Virtual Education Within Resident District** - Classroom-based virtual education means classes intended for classroom instruction that may also be instructed through technology outside the physical classroom. The virtual education instruction may be synchronous or asynchronous and delivery must be available to any student eligible to be enrolled in the class including those who may not have Internet access and those who may only attend through virtual education. Classroom-based virtual education may only be delivered to students who reside in the district and have primary enrollment in the school providing the instruction.

**Equitable Education** - instruction that is fair, impartial and nondiscriminatory.

**Health Screening** - temperature check and a series of basic questions about your current health condition(s) and recent history.

**Health Orders** - enforceable laws that are usually accompanied by one or more Directives which provide legally binding instructions for how to comply.

**High Risk** - a person with a medical condition or frailty that makes him/her more likely to become ill.

**Homebound Instruction** - instruction provided to a student that is at home or hospitalized for more than one week due to injury or illness.

**Home Schooling** - Pursuant to FCSD14 Policy JEGA, parent or other guardian educates a child in a home-based educational program that, after demonstrating to the District that said program provides a basic educational program as defined by law, is appropriate to the educational level of said child. *[WY HEA94 law, implementing Amendments to Sections 21-4-101 and 21-4-102, W.S.]*

**Hybrid Learning-** a combination of onsite and offsite education delivered through face to face as well as online and paper/pencil work when student and teacher cannot be in the classroom for short amounts of time.

**Outbreak** - a sudden increase of a specific illness in a small area.

**PPE** - stands for **personal protective equipment**. Includes masks, face shields, gloves and other face coverings used to prevent the spread of infection.

**Prohibitive Medical Condition** - an illness/injury that prevents someone from participating in life activities as usual.

**Protocols** - a set of plans for carrying out the expectations of a program.

**Qualitative Data** - data that approximates, describes and characterizes. Non-numerical data that can be observed and recorded. This type of data is collected through methods of observations, surveys, one-to-one interviews, conducting focus groups and similar methods.

**Quantitative data** - Numerical data that are measures of values or counts. This type of data is generated through tests, surveys, measures, etc.

**Remote Education Within the District** - Remote education means classes delivered by a teacher located in a physical classroom with students present while also providing simultaneous remote instruction. Remote education instruction is delivered through interactive, synchronous technology which allows the student receiving the remote education to ask questions, make comments and interact in real-time with the teacher, classroom students and other remote students.

**Sanitation-** measures taken for the sake of health and cleanliness.

**Social Distancing-** also called physical distancing. It means putting space between yourself and others. The CDC recommends 6 feet. It also includes avoiding crowds and groups in public.

**Symptomatic-** when a person shows signs of illness. For COVID, cough, fever and shortness of breath.

**Virtual Education-** instruction is primarily delivered through technology with the support of a teacher and can include real time instruction. For the purpose of this document, virtual education is courses and classes approved by the Wyoming Department of Education.

## INTRODUCTION

In response to the COVID-19 pandemic, Fremont County School District #14 (FCSD14) has developed this plan to facilitate the education of our students in a way that promotes the safety and wellness of our students, staff, families and community. All health and safety procedures will be aligned with best practices outlined by the Center for Disease Control (CDC), Wyoming Department of Health (WDH), Indian Health Service (IHS) and Fremont County Health Department (FCHD). The School Board's decision to open or close schools will be aligned with Tribal, County and State orders. FCSD14 will also comply with state statutes and rules relating to providing high quality, standards based educational opportunities to all students. There are three ways that instruction will happen depending on the level and impact of COVID-19 in the community (see Table 1 for definitions): Open, Hybrid, and Closed.

If the Tribes, County and/or State (whichever is most restrictive) issue a "return to school" order, then FCSD14 can open in either Tier 1 (Open) or Tier 2 (Hybrid) depending on the status of COVID-19 in the community. If the Tribes, County and/or State officials issue a "shelter in place" order, then FCSD14 will enter Tier 3 (Closed).

**Table 1. Definitions and Status of Tiered Framework for Delivery of Educational Services.**

Tier	Status	Definition
1	Open	<p>In-person classes and activities, as appropriate. Minimal adapted learning on a limited, as-needed basis. Most students in school at the same time under the provisions of current health orders. Social distancing and face coverings to the greatest extent possible. Buildings open to all students.</p> <p>Students unable to attend school in person due to doctor's orders may be provided the following options:</p> <ul style="list-style-type: none"> <li>• Classroom-based Virtual education</li> <li>• Homebound instruction</li> </ul>
2	Hybrid	<p>Combination of in-person and adapted learning is required due to local or state health directives. Social distancing and face coverings to the greatest extent possible for those attending in person. Buildings open to some students.</p>
3	Closed	<p>School buildings closed to students due to Tribal or state health directives or orders. School districts will follow provisions in the approved adapted learning plan. Buildings not open to students.</p>

Decisions will be based on multiple sources of data including, but not limited to:

1. Have there been fewer cases over time?
  - a. Downward trajectory of influenza-like illnesses (ILI) reported within a 14-day period and downward trajectory of covid-like syndromic cases reported within a 14-day period;
  - b. Downward trajectory of documented cases within a 14-day period.
2. Is the percentage of positive tests declining?
  - a. Downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests)
3. Is the percentage of cases attributed to community spread declining?

- a. Downward trajectory of cases attributed to community spread
- 4. Do hospitals have the capacity to appropriately handle patients?
  - a. Has there been a sustained reduction in COVID-19 hospitalizations?
  - b. Are there a stable number of hospital and ICU beds?
  - c. Can the hospitals treat all patients without crisis care?
  - d. Is a robust testing program in place for at-risk healthcare workers, including emerging antibody testing?

Parents/Guardians of students enrolled in Fremont County School District #14 during the 2020-2021 School year have the following enrollment options under each of the Tiers (see the "Instruction and Technology" Section for more details).

**Tier 1 - Open**

Most classes are held within the school district for most students. If a student has a medical issue, this documentation needs to be given to the school. If parents are fearful for the health and safety of their child(ren), then individual plans will be made for students for on-line learning. The district will provide all needed educational materials.

**OR**

A family may elect to Home-School their child(ren). Applications for Home-Schooling are located in the administration office. Parents are required to fill out the application and list what Curriculum they will be using. All materials, computers, etc. are the responsibility of the parents/guardians.

**Tier 2 - Hybrid**

Classes are held in small group settings, socially distanced. Classes will be a mix of in-school and at home learning. If a student has a medical issue, this documentation needs to be given to the school. Individual plans will be made for students for on-line learning. Parents/guardians of students who do not want to send their child(ren) to school will still need to enroll their child(ren) and indicate on the enrollment form this option.

**OR**



A family may elect to Home-School their child(ren). Applications for Home-Schooling are located in the administration office. Parents are required to fill out the application and list what Curriculum they will be using. All materials, computers, etc. are the responsibility of the parents/guardians.

### **Tier 3 - Closed**

No classes will be held on campus. District will follow their Adaptive Learning Plan. All education will be provided off-site using a variety of strategies including, but not limited to, on-line virtual lessons, hard copy packets of assignments, phone calls, emails and limited in-person instruction.

## **COMMUNICATION PLAN**

Fremont County School District #14 is committed to ensuring students, parents, staff, the community and state and local school boards are informed regarding the opening of our schools. To accomplish this, we will be following district policies: KB - Public Information Program, KBS - Public's Right to Know, KBCA – News Releases, KBDA- Parental Involvement Policy (District) and KC – Community Involvement in Decision-Making.

The Board endorses the concept that community participation in the affairs of our schools is essential if the school district and the community are to maintain mutual confidence and work together to improve the quality of education for students. It therefore intends to exert efforts to identify the desires of the community and be responsive to those desires.

Fremont County School District #14 will submit their Re-Entry plan to WDE, along with submitting it to the Inter-Tribal Business Council. Letters will be sent to parents and staff regarding the Tiered opening levels and how the decisions to open are made based on orders from Tribal, County and State authorities. Newspaper advertisements, radio spots and use of the school district website, Twitter and Facebook page will ensure establishing constant communication with stakeholders.

Fremont County School District #14's decision tree will consist of Tribal, County and State orders, they then will be relayed to the Board of Trustees who will direct the Superintendent to the level of Tier opening to be used by the district. The superintendent will notify staff, parents and other stakeholders via the methods identified for up-to-date notifications.

Communications with Tribal, County and State authorities will be on-going throughout the pandemic. Information will be collected via staff, student and parent surveys on a regular basis (monthly to start) to tailor educational programming and protocols.

New case identification will be relayed to Fremont County School District #14's school nurses, from Tribal, County or State health officials who will then notify the District Superintendent. The Superintendent will then notify the Board of Trustees and the affected individual building administrator.

Fremont County School District #14 school nurses, in collaboration with the District Superintendent, will be assigned to coordinate among the school and district staff COVID-19 concerns, monitoring and responsive action.

Avenues we will use for communication:

- District Website
- Chief's Nation Facebook
- @WyoIndianSchool – Twitter Account
- Individual letters home (staff and parents)
- Emails
- Newspaper Announcements
- Radio Announcements

These methods of communication to stakeholder groups will continue throughout the pandemic.

#### Evidence of Communication Plan

On June 23, 2020, Fremont County School District #14 sent a survey to all parents who had a child registered in the 2019-2020 school year via the district website, Chief's Nation Facebook page and paper copies which were available at the "Grab & Go lunches". A survey was also

sent at the same time to staff members. (See appendix A for Re-Entry Plan Survey results as of 7/14/2020.) These surveys focused on health and wellness protocols, instructional methods and technology needs. Stakeholders were given three weeks to complete the survey. The responses from these surveys helped guide the Re-Entry team on building the district's re-entry plan. The survey data was also shared with the Board of Trustees during their 7/14/2020 board meeting. A second staff questionnaire was emailed to all staff on July 22, 2020 for completion by July 31, 2020. (See appendix B for Staff Return to Work Questionnaire.) The results from this staff return to work survey will be used to tailor work settings, accommodations and work environments.

On Monday, July 20<sup>th</sup>, all staff were mailed a "Welcome Back Letter" and "Staff Return to Work Protocol Guidebook" (See appendix C) as well as an updated 2020-2021 District Calendar (see appendix D). A letter to Parents/Guardians of 2019-2020 students enrolled in the district was mailed out on July 24, 2020 (See appendix D) which included Tier's of re-opening, current Tribal restrictions, ways to register their child(ren) and who to contact with concerns. During the week of July 26<sup>th</sup> newspaper advertisements were placed in the Lander Journal, Riverton Ranger and the Wind River News concerning Back to School Registration procedures. Interim Superintendent Hoffman appeared on the KOVE/KDLY radio talk show. Back to school advertisements were also announced on KOVE/KDLY radio. Parents/guardians will be invited to participate in training related to back to school activities (e.g., bus loading, entering/exiting buildings, procedures for serving meals, hand sanitizing, mask/shield wearing and on-line learning) during the August in-service days. Communication between FCSD #14 nursing staff and Physicians from Indian Health Services (IHS) and Wind River Cares will be weekly and on-going.

## **SAFETY & WELLNESS PLAN**

Fremont County School District #14 is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every grade level, in every setting, throughout the school year.

One aspect of this plan, which is not a major focus at the state level, but cannot be overlooked in our district, is that of mental health, emotional well-being and student's self-identity. The mental health of our students and staff is of utmost importance to the Board of Trustees and Administration.

Throughout this pandemic Native American people have suffered from not only the current health orders, isolation, economic hardships and the fear that everyone else in the nation is facing, but they also carry the historical trauma of past generations. According to Dr. Maria Yellow Horse Brave Heart, historical trauma is the "cumulative emotional and psychological wounding over one's lifetime and from generation to generation following loss of lives, land and vital aspects of culture" (Native Hope website).

"Native Americans have the highest mortality rate of any U.S. minority because of U.S. action and policy. The biggest killers though were smallpox, measles, influenza, whooping cough, diphtheria, typhus, bubonic plague, cholera and scarlet fever. All imported by the Europeans colonists" (Cradle of Civilization website).

In addition to families being decimated by frequent epidemics for more than 500 years, the Northern Arapaho and Eastern Shoshone tribes experienced genocide and intergenerational trauma due to the "Kill the Indian, Save the Man" policy of the United States Government. Between 1869 and the 1960s, children were forcibly removed from their families and sent to boarding schools where they were stripped of their traditional clothing, cultural identities and languages. According to the Boarding School Healing website, "They suffered physical, sexual, cultural and spiritual abuse and neglect and experienced treatment that in many cases constituted torture for speaking their Native languages. Many children never returned home and their fates have yet to be accounted for by the U.S. government."

The current COVID-19 pandemic has impacted our community not only because we have a high rate of positive cases (398 cases at a rate of 1,014/100,000 residents), but our families are grieving those who have been called home. Ten of the 25 deaths in the State of Wyoming were Fremont County residents (as of July 28, 2020, WDH website). In these uncertain times, memories of past pandemics and the trauma associated with the Boarding School campaign are resurfacing causing some of our families to suffer anxiety and fear about sending their

children to school. FCSD14 is mindful of the impacts that current and historical trauma have on the well-being of our students, staff and families. FCSD14 is dedicated to working closely with the tribes and to using culturally responsive practices to ensure the health (e.g., physical, mental, emotional) and safety of our students and staff.

FCSD14 will address these issues in a number of ways, including, but not limited to:

1. Counselors within the district will set up support groups for staff who have anxiety returning to work and will work with staff to identify students who are struggling with issues brought forth by the pandemic.
2. Fremont County School District #14 will partner with White Buffalo Youth Prevention Program to provide services to help students with re-establishing positive cultural self-identity through the following programs: Project Venture, Purposes of Life, Mending Broken Hearts, Mental Health First Aid.
3. Cultural mentors will educate staff about historical trauma, specifically how past pandemics and boarding school experiences relate to the current pandemic and educational practices. In addition, cultural mentors will educate staff on ways that they help support the healing process for our students, families and the community.
4. The Schoolwide Student Support Teams develop resources and train staff on culturally responsive mindfulness activities and other ways to support the health and well-being (i.e., social, emotional, mental, physical) of students and staff.

Fremont County School District #14 Board of Trustees, Administration and staff are committed to ensuring a safe and healthy environment for all students, parents and staff by implementing the following procedures for each Tier. In preparation for students and staff returning to our facilities several new safety protocols and practices will be implemented to limit the risk of exposure to COVID-19. Students with extenuating health or medical conditions should consult with their school nurse.

**Before arriving to school (Tier 1 or 2)**

The district encourages parents to be alert for signs of illness in their children and **to keep them home when they are sick**. Persons will **not** be admitted to a school building in Fremont County School District #14 with one or more of the following symptoms:

- Fever (100.4 or higher) or Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- *Note: This list is subject to change based on CDC, WDH and IHS guidelines.*

**Students are required to stay home when ill!**

Parents will notify the school attendance officer or secretary that their child is staying home for the day.

- Parents are encouraged to contact or visit health care providers for medical advice as soon as possible.

**When entering either (a) a school district vehicle, or (b) if a child has arrived at school on their own transportation the school building:**

- Temperature check will be completed by bus aide before entering the school vehicle or at the front entrance door.
- Students and/or their parents will be asked if they have any of the symptoms listed above.

**Staff are required to stay home when ill!**

- Staff members will call their supervisor as soon as they realize they are ill.

- Staff members are encouraged to visit their local health care provider as soon as possible and request medical documentation from the provider.
- Staff members who develop symptoms at work will be required to wear a mask as they leave the building.
- All staff will be provided a “Return to Work” protocol guidebook to ensure safety in returning to work.

### **During the School Day**

#### **Tier 1 - Open**

To the greatest extent possible, FCSD14 will:

- Clearly communicate with parents, students and staff about the importance of staying home when ill.
- Use health screening checklist and procedures before leaving home and before entering school vehicles and buildings
  - What to do if you are ill (calling in, making up school work, etc.)
  - What to do if you are not ill, but someone in the household is ill
- Implement procedures for entering buildings, buses and other vehicles
  - Limit the number of entrances open or require specific groups to use specific entrances
  - Hand washing or use of hand sanitizer upon entering buildings and classrooms, when feasible
  - Signage will be in place to clearly mark entrances and traffic flows (e.g., which groups can use a specific entrance). Entrances at all three campuses have been labeled “Student Entrance Only” and “Staff Entrance Only.”
- Frequent hand washing and/or use of hand sanitizer
  - Hand washing stations (with hot water and soap) and/or hand sanitizer will be available at all building entrances and in hallways, bathrooms, cafeterias and classrooms
- Masks and/or face shields will be available in classrooms for staff and students when 6 foot social distancing measures are not feasible. To the greatest extent possible, face shields will be available for those staff & students medically unable to wear a face

mask, for those students Grade 2 and younger, for the deaf and hard of hearing (and staff and students who interact with them), etc.

- Any student or staff member developing symptoms during the school day will be sent home.
  - Students with symptoms will wear a mask and be isolated from healthy individuals if waiting to be picked up by a parent or guardian. [COVID-19 Assessment and Referral Algorithm](#)
  - Staff with symptoms will wear a mask as they exit the building.
  - If any staff member observes another staff member or student displaying symptoms, they will immediately call the school administrator who will enlist a staff member or school nurse to escort the student or staff member to the identified isolated area of the nursing office.
  - All individuals will be treated calmly and respectfully.
  - Personal protection equipment (PPE) will be provided to school nurses and school staff working with potentially ill students
  - Any staff or student with reported symptoms will follow CDC, state, county and Tribal health department guidelines for return to school/work.
- Barrier devices will be installed in the front office, cafeteria, libraries and other high traffic areas of concern.
- Counselors, School Psychologist, Nurses and other school support staff will work with FCSD14 Cultural Mentors and Community Organizations (e.g., White Buffalo Youth Prevention Programs), to pro-actively and intentionally plan culturally responsive systems of support for all students, staff and families regarding mental, emotional and physical well-being.
- Staff will follow cleaning and sanitizing guidelines that are outlined in the “School Operations” section below.

## **Tier 2 – Hybrid**

During Tier 2, FCSD14 will follow Tier 1 Protocols as well as adopting the following.

Upon arrival in the building:

- Grouping and movement of students



- When a student enters the school building, he/she will be asked by school staff to go directly to their classroom or designated area.
- Bathroom breaks and protocols will be developed to prevent students from congregating in restrooms and to promote social distancing to the greatest extent possible.
- Staff will direct the student to wash their hands, if possible, or use hand sanitizer before going to their desk. Students will be reminded at the end of the period to wash their hands or use sanitizer between classes.
- Drinking fountains will only be used to fill water bottles using the upper motion sensor filling station. The lower part of the drinking fountain will be disabled or blocked off.
- Playground equipment will be sanitized between each use.

### **Tier 3 – Closed**

Staff and employees in buildings will adhere to current health department guidelines in regard to social distancing, cleaning, hand washing, screening and use of PPE. Academic Instruction will be provided according to the Adapted Learning Plan. All non-essential staff will work remotely. Essential staff will receive further training on health and safety protocols when working on-site under Tier 3 status and be provided PPE as requested.

### **Transitions**

As mentioned previously, FCSD14 has been video-conferencing with the Fremont County Health Department, Indian Health Services, Wind River Cares and other Fremont County School District Superintendent's weekly since April with plans to continue to do so indefinitely. This allows Fremont County Superintendents to stay current with health and wellness best practices and with the status of COVID-19 in the community. The group seeks solutions to current problems and develops pro-active plans to address new issues quickly and fluidly.

On June 4, 2020 Dr. Kaplan from Wind River Cares and Dr. Mook from Ft. Washakie Indian Health Service visited FCSD14. They walked through each school with administrators to help them brainstorm how to address:

- Social distancing protocols (including, but not limited to, classrooms, hallways, cafeterias, restrooms and other common areas)

- Mask use by students and staff
- Hand washing stations and hand sanitizer dispensers; protocols for use, locations, etc.
- Food Services procedures
- Transportation issues
- Signage for entrances and exits, social distancing, hallway transitions, etc.
- Barriers in high traffic areas
- Cleaning and sanitizing areas
- Drinking fountains and water bottles

The re-entry plan task force used what was learned on that visit to develop this re-entry plan. On July 30th, both doctors returned to FCSD14 to discuss progress on developing and implementing the re-entry plan.

### **Tier 1 - Open**

As stated under the “During the School Day” section, FCSD14 will adhere to local health department requirements regarding hand washing, masks, water fountains and restrooms. Hand washing stations and/or hand sanitizer dispensers will be available at multiple locations within buildings (see above for details). Procedures for transitioning between rooms, through hallways, to bathrooms, to playgrounds, etc. have been developed. All students and staff will be trained on and practice the new procedures. Compliance will be monitored and further training and support will be provided as needed. Procedures will be adjusted as conditions evolve and as best practices are updated by health officials.

### **Tier 2 - Hybrid**

Same as Tier 1 requirements with the additional practices listed below:

- Student restroom use will be monitored by staff members to ensure social distancing in each of the buildings.
- If recommended by local health departments, schedules and room use will be adapted to allow groups of students to remain in “pods” throughout the day in order to reduce the mixing of student groups and minimize the potential spread of viruses.

### **Tier 3 – Closed**

Staff and employees in buildings will adhere to current health department guidelines in regard to social distancing, cleaning, hand washing, screening and use of PPE. Academic Instruction will be provided according to the Adapted Learning Plan. All non-essential staff will work remotely. Essential staff will receive further training on health and safety protocols when working on-site under Tier 3 status and be provided PPE as requested.

## **Dismissal**

### **Tier 1 - Open**

As stated under the “During the School Day” section, FCSD14 has protocols for what to do if any student or staff develops symptoms while at school. FCSD14 will follow CDC, state, county and Tribal health department guidelines prior to any previously sick staff or students returning to school/work (see above for details). FCSD14 will also adhere to local health department requirements regarding health and safety protocols, regarding hand washing/hand sanitizer, cleansing equipment, social distancing, as outlined above.

FCSD14 will implement procedures for exiting buildings by

- Limiting the number of exits used by specific groups for routine use. All exits will be kept available for use in emergency situations and follow guidelines put forth by the Fire Marshall.
- Signage will be in place to clearly mark exits and traffic flows (e.g., which groups can use a specific exit). Entrances at all three campuses have been labeled “Student Exit Only” and “Staff Exit Only” with the understanding that in an emergency, all individuals will proceed to the nearest exit.

### **Tier 2 - Hybrid**

See Tier 1 requirements.

### **Tier 3 – Closed**

Staff and employees in buildings will adhere to current health department guidelines in regard to social distancing, cleaning, hand washing, screening and use of PPE. Academic Instruction

will be provided according to the Adapted Learning Plan. All non-essential staff will work remotely. Essential staff will receive further training on health and safety protocols when working on-site under Tier 3 status and be provided PPE as requested.

### Evidence of Safety & Wellness Activities

To the greatest extent possible:

- All staff will complete the COVID-19 Return to Work Questionnaire prior to returning to the building.
- Information has been provided to staff about opportunities to be tested at Wind River Cares or other health providers.
- Recommend staff and students self-isolate as much as possible two weeks prior to start of school
- All staff will complete the District COVID-19 training prior to the student's return.
- Clear expectations regarding new procedures will be communicated with staff, students and parents.
- Checklists will be used for all new procedures (e.g., cleaning, health screening, entering/exiting buildings, hand washing, PPE use, data collection)
- Leveled Smart Start Plan approved by state and local health officials prior to the return of staff and students that follows state, county, tribal guidelines.
- All buildings, grounds, equipment and vehicles will be properly sanitized.
- All health screening equipment, software and procedures will be tested and in place in all school buildings, vehicles and other facilities prior to the return of staff and students.
- All necessary signage, markings, barriers and sanitizing equipment will be in place.
- All hand washing stations, or hand sanitizer stations will be in place at entrances to the school buildings, hallways and/or classrooms.
- All high-risk staff and students will have a medically approved 504/ADA accommodation plan in place.
- All food service equipment will be sanitized and in place.
- Staff will be trained in how to use new equipment, processes and procedures necessary to prepare and to serve food safely.

- Classrooms, hallways and other high use areas will be marked for 6 foot distancing
- Specific entrances will be marked for entering and exiting all buildings by specific groups
- Meals either served in cafeterias (when social distancing can be maintained) or delivered to classrooms to avoid student mingling
- Barrier devices placed in the front office areas, cafeterias, libraries, or other areas of concern.
- Individual student barrier shields for classroom use
- Custodial change in shifts and duty tracking (am shift, pm shift – tracking of areas cleaned)

## **SCHOOL OPERATIONS**

### **TRANSPORTATION**

#### **Tier 1 - Open**

Students who are approved to access school services or instruction on-site may also access school transportation. Transportation may be offered to parents and provided using a school vehicle if necessary and appropriate. Parents will be encouraged to transport students if possible to the greatest extent.

- Prior to entering any building or school vehicle, staff, students, or the parent of a student will fill out a screening form regarding the presence of any signs of illness or other symptoms each day. If illness is suspected or they answer “yes” to any question on the screening form, the individual(s) will not be allowed to attend any class or to work. Individual(s) will be asked to contact the school nurse and encouraged to contact their medical provider. All persons entering a school vehicle or building will have a temperature check done and immediately sanitize, or wash hands when feasible. If a person’s temperature is over 100.4, that person will not be allowed to enter the vehicle or the building.
- When feasible, social distancing protocols will be followed.
  - A maximum of two (2) students will be transported in a school suburban

- Students may also be transported by school bus. All riders will abide by social distancing protocols.
- Only one student per seat on a school bus
  - At least two seats shall be left open between students on a bus
  - Members of the same household may share a seat or sit in adjacent seats
  - Appropriate PPE must be worn by all students and staff while utilizing district transportation; masks are required when 6 ft of social distancing is not possible.
- Parents are encouraged to screen their children daily for COVID symptoms before sending their child to school.
- All students and parents will be informed of transportation requirements and protocols when riding in school district vehicles. Signage will be displayed in all district vehicles as reminders.
- Cleaning and sanitizing district vehicles will be completed after each bus/vehicle route and will follow all guidelines as described by Tribal, State and Federal guidelines.

## **Tier 2 - Hybrid**

Students who are approved to access school services or instruction on-site may also, in limited circumstances, access school transportation. Transportation may be offered to parents and provided using a school vehicle; however, parents will be encouraged to transport their children if possible.

- Prior to entering any building or school vehicle, staff, students, or the parent of a student will fill out a screening form regarding the presence of any signs of illness or other symptoms each day. If illness is suspected or they answer “yes” to any question on the screening form, the individual(s) will not be allowed to attend any class or report to work. Individual(s) will be asked to contact the school nurse and encouraged to contact their medical provider. All persons entering a school vehicle or building will have a temperature check done and immediately sanitize, or wash hands when feasible. If a person’s temperature is over 100.4, that person will not be allowed to enter the vehicle or the building.

School bus routes will run to transport groups of students to school; however, routes may be staggered to accommodate fewer numbers of students on a bus at one time. Parents are encouraged to transport their students to school.

- Appropriate PPE must be worn by all students and staff while utilizing district transportation; masks are required when 6 ft of social distancing is not possible.
- A maximum of two (2) students will be transported in a school suburban.
  - Members of the same household may share a seat or sit in adjacent seats.
- All school bus riders will abide by social distancing protocols.
- Only one student per seat on a school bus in a staggered fashion (one near the window, next row near the aisle).
  - Members of the same household may share a seat or sit in adjacent seats.
- School vehicles and buses will be cleaned and sanitized between each route
- Parents are encouraged to screen their children daily for COVID symptoms before sending their child to school.
- All students and parents will be informed of transportation requirements and protocols when riding in school district vehicles. Signage will be displayed in all district vehicles as reminders.
- Cleaning and sanitizing district vehicles will be completed after each bus/vehicle usage and will follow all guidelines as described by Tribal, State and Federal guidelines.

### **Tier 3 – Closed**

No transportation provided.

### **NUTRITION SERVICE**

- Every enrolled student will have access to a hot or frozen reimbursable meal to eat in district or take home when virtual. The district will provide a snack for all enrolled students and add one to the take home meal.

### **Tier 1 - Open**

- Students who do not bring their own lunch will be served school lunch in their designated areas. Staff delivering meals to classrooms will wear face masks/shields and rubber gloves.
- All kitchens will be cleaned according to CDC, USDA and State guidelines.

- Extra precautions will be taken with regard to food safety.
- No self-serve options will be allowed.

### **Tier 2- Hybrid**

- Students who do not bring their own lunch will be served school lunch in their designated areas. Staff delivering meals to classrooms will wear face masks/shields and rubber gloves.
- All kitchens will be cleaned according to CDC, USDA and State guidelines.
- Extra precautions will be taken with regard to food safety.
- No self-serve options will be allowed.

### **Tier 3 – Closed – Fully Remote**

Breakfast and Lunches will be served at the “Grab & Go” locations identified by the school district

### **Nutrition Protocols**

- Training plan and scheduling for cooks for Professional Development time (Aug 12-Sept 8). Training will cover:
  - Proper Food Handling
  - Point Of Sale training
  - Reading new menus and production guide
  - Civil Rights
  - Packaging
  - Cooling of food
  - Transportation of food
  - Timing and Batch Cooking
  - Meal Pattern Requirements
  - New SOP
  - New HACCP Plan
  - Planning and working ahead
  - Cleaning and Sanitizing Schedules( daily, weekly, monthly)
  - Allergy Training and cross contamination



- Proper hygiene
- Pre planned meals will be cooked, packaged and frozen for sending meals home to students as needed.
- A back stock of pre frozen meals will be prepared for the possibility of being short staffed.
- All schools will be serve only. This means the meals will be composed of a choice of milk (even meals going home), Fruit, Vegetable, meat or meat alternative and grain.
- All classrooms in which meals are served will have a “Justice for all” poster hung and visible.
- Menus will be hung in the highest traffic areas, such as entry ways, hallways, cafeteria, in order to comply with WDE.
- Water will be available to all students.
- Cook Schedule: 2 kitchen staff in each kitchen will prepare breakfast for their assigned school. The 3 remaining cooks will prep and package food for the district lunch. At mid-morning, all staff will return to their assigned kitchen to finish out the lunch meal. Middle school and High school will feed in the cafeteria with staggered schedules for proper social distancing, cleaning and sanitizing.
- In house packaging will make it possible for students to have unlimited fruits and vegetables. Being able to cook semi-scratch food and seal it will:
  - Make food transportable
  - Provide the ability to hand out food to virtual students for reheating
  - Provide food to quarantined students
  - Have less food waste
  - Aid in seamless food service to all students in the event of staff absence
  - Properly handled meals that are not picked up, can be refrozen.
  - Meals can be packaged in a central location to keep 6 foot distance.

### **Elementary School Plan**

#### Breakfast

- Food will be delivered to each classroom in an insulated bag to keep food above 135 degrees and cold items will be put on ice or ice packs to keep below 40 degrees. Staff

will handle all food items. Staff delivering meals to classrooms will wear face masks and rubber gloves.

- To help feed more students and catch the late arriving students due to transportation, breakfast may be served later in the morning. (ex: 8:30 - 9:15)

#### Lunch

- Food will be delivered to each class in an insulated bag to keep food above 135 degrees and cold items will be put on ice or ice packs to keep temperature under 40 degrees. Staff will handle all food items. Staff delivering meals to classrooms will wear face masks and rubber gloves.

The Fruit and Veggie program will continue to be offered 3 days a week with a snack offered every school day. The FFVP will be increased to 4 days a week if possible. A snack will be in every bag sent home on distance learning days.

All teachers will record the meal counts for the students and adults eating in their classrooms.

### **Middle School Plan**

#### Breakfast

To help feed more students and catch the late arriving students due to transportation, breakfast may be served later in the morning (ex: 8:30 - 9:15). The menu will be more grab and go style food in order for students to be able to consume it later in the morning.

- All delivery carts will have hand sanitizers and napkin dispensers mounted to them to help promote healthy hygiene.
- All food items will be distributed by a staff member. Staff delivering meals to classrooms will wear face masks and rubber gloves.
- Choices can be given following meal component requirements. This means during breakfast we can utilize different fruits, grains, and juices, allowing the student to pick what they want but a staff member has to hand it to them.

#### Lunch

- Remains in the cafeteria on staggered schedules with 6 foot social distancing protocols allowing time for cleaning and batch cooking.
- If enough staff are available, student choice can be offered following the meal pattern requirements.
- Seconds can be offered on a fresh tray.

All teachers will record meal counts for the students and adults eating in their classrooms. Teachers will be trained on WDE approved civil rights training and POS training.

### **High School Plan**

#### **Breakfast**

- Traditional breakfast- Serve all components on a tray while allowing students to choose different options. Example: choice of juice, fruit and milk. All meal requirements will be met.
- Implementing a second chance breakfast for later arriving students following the meal pattern requirements. Kitchens can utilize leftovers or extra food items and can be modified for ease of serving.

#### **Lunch**

- Remains in the cafeteria on staggered schedules with 6 foot social distancing protocols allowing time for cleaning and batch cooking.
- If enough staff are available, student choice can be offered following the meal pattern requirements.
- Seconds can be offered on a fresh tray.

## **FACILITIES**

### **Tier 1 - Open**

Fremont County School District #14's cleaning and sanitation protocols will meet or exceed Tribal, Federal and State guidelines. Parents are encouraged to screen their children before

sending them to school, however in case that does not occur, all students will be screened prior to entering school vehicles and/or school facilities.

- At the end of the class session all equipment will be wiped down using any of the following:
  - Clorox/Lysol disinfecting wipes (or similar wipes)
  - 70% or greater isopropyl alcohol sanitizing wipes
  - bleach solution
  - “Fresh” solution
- Throughout the day, all spaces will be cleaned by custodial staff with added focus on high touch surfaces of door handles, sinks, faucets, drinking fountains, light switches and handrails using EPA approved disinfectant cleaners.
- Each classroom will have spray bottles of disinfectant and microfiber cloths to use before and after each session in which students and faculty are occupying spaces. When feasible, all high touch surfaces and pieces of equipment that are used by faculty and students will be wiped down before and after classes.
- When feasible, students and staff will enter/exit from designated locations only.
- Signage will be placed throughout the buildings concerning social distancing, hand washing, signs of COVID and staying at home when you are sick.
- All district facilities, vehicles and buses will be disinfected & sanitized by AmericClean. This process will occur every 90 days as needed.

## **Tier 2-- Hybrid**

Fremont County School District #14's cleaning and sanitation protocols will meet or exceed Tribal, Federal and State guidelines. Parents are encouraged to screen their children before sending them to school, however in case that does not occur, all students will be screened prior to entering school vehicles and/or school facilities.

- Twice per day all equipment will be wiped down using any of the following:
  - Clorox/Lysol disinfecting wipes (or similar wipes)
  - 70% or greater isopropyl alcohol sanitizing wipes

- bleach solution
- “Fresh” solution
- Throughout the day all spaces will be cleaned by the district #14’s custodial staff with added focus on high touch surfaces of door handles, sinks, faucets, drinking fountains, light switches and handrails using EPA approved disinfectant cleaners.
- Each classroom will have spray bottles of disinfectant and microfiber cloths to use before and after each session in which students and faculty are occupying spaces. All high touch surfaces and pieces of equipment that are used by faculty and students will be wiped down before and after classes.
- Students and staff will enter/exit from locations designated for the specific group only.
- Student groups will remain separated in the buildings and will not intermingle.
- Student groups will use bathrooms in their designated areas only when available.
- Students will remain in the classroom or area to which they are assigned and will not access any other areas of the building.
- Use of common areas (lunchrooms, lobbies, playgrounds, etc.) will be allowed if feasible with proper social distancing measures.
- Students and faculty will adhere to all social distancing requirements and use face masks/shields to the greatest extent possible when social distancing cannot be achieved.
- Signage will be placed throughout the buildings concerning social distancing, hand washing, signs of COVID and staying at home when you are sick.
- All district facilities, vehicles and buses will be disinfected & sanitized by AmericClean. This process will occur every 90 days as needed.

### **Tier 3 – Closed – Fully Remote**

### **ACTIVITIES**

Fremont County School District #14 and the Wyoming High School Activities Association believes it is essential to the physical and mental well-being of all students to return to physical

activity and athletic competition as soon as possible. Fremont County School District #14 will adhere to the guidance as set forth by the WHSAA.

### Tier 1 - Open

- Wyoming Indian High School, Wyoming Indian Middle School and Wyoming Indian Elementary will operate student activities in a way that maximizes social distancing, use of face coverings and appropriate hygiene measures. When social distancing is not possible, staff and students should wear face coverings to the greatest extent possible. For athletics, face coverings should be worn by coaches, staff, officials, parents and spectators whenever six feet of separation cannot be maintained. Players should refrain from wearing face coverings during strenuous activity.
- Athletes and coaches must be screened daily prior to participating in allowable sanctioned sports. "The COVID-19 Athlete/Coach Monitoring form" in the NFHS (National Federation of State High Schools Association ) guidance document should be utilized. An electronic version of the document is acceptable for recorded purposes. Screening will include a temperature check. An internal temperature threshold of 100.3 may be utilized.
  - Employ enhanced sanitation and cleaning measures.
  - Students must have passed a current physical (After May 1, 2020).
  - There should be no shared athletic equipment (towels, clothing, shoes, sports specific equipment (excluding balls) etc.) between students.
  - All students and coaches should bring their own water bottle. Water bottles **MUST NOT** be shared.
  - Hydration stations may be utilized but must be cleaned after every practice/contest. Social distancing will need to be maintained.
  - When social distancing is not possible in transportation vehicles, face coverings must be worn by coaches and participants.
  - The NFHS rules considerations will be utilized to enhance social distancing,.
  - Officials, table workers and scorekeepers will be screened prior to entering the gymnasium or field area with table workers and scorekeepers wearing masks.

- Patrons will be screened prior to entering the gym, asked to wear a mask and social distance in the stands as much as possible.
- If warranted by local restrictions, contest attendance could be limited to immediate family only.
- Patrons will be limited to one entrance and exit to the gym or playing area.
- Hand sanitizer will be provided for all people who enter the gym.
- Custodians will sanitize all areas of the gym and other areas of the school that are used before, on demand, or at the end of the contest.

### **Tier 2 - Hybrid**

- All Tier 1 protocols will be used
- Spectators will not be allowed in closed settings (gyms)

### **Tier 3 – Closed**

- No activities will be allowed.

## **EVENT REQUIREMENTS**

### **Tier 1 - Open**

- Each school will be responsible to screen their athletes, coaches and other team personnel. Host site will be responsible to screen officials, event personnel and fans.
- Proper sanitizing measures will be utilized for all equipment and facilities of the event.
- When Tribal or State Department of Health recommendations of social distancing cannot be maintained, face coverings will be required.
- Hand sanitizer will be provided at the entrance of the facility.

### **Tier 2 - Hybrid**

- Tier 1 requirements and
- School districts will work with Tribal and County health officials to determine future status of participation
- If allowed to participate, event guidelines will be determined in conjunction with local health and school officials.

### **Tier 3 - Closed**

- When a particular school is in Tier 3, all sports for that school will cease until the school district transitions back to Tier 2. Once back in Tier 2, schools will be allowed to continue participation with the approval of the local health department.

## **INSTRUCTION AND TECHNOLOGY**

### **Preparation for School Year**

#### **Tier 1 - Open**

- Students will wear masks and/or socially distance during instruction.
- Students may work one-on-one within the classroom setting.
- Students may work in pairs or very small groups if they share a specific need and all guidelines are followed.
- Students may receive specialized services (i.e. Speech/Language Therapy, Occupational or Physical Therapy) if necessary and if the services can be delivered safely.
- Staff will communicate regularly with parents to discuss IEP services.
- Students may receive counseling. Districts will be prepared to address the needs of returning students should they exhibit social/emotional issues or anxiety.
- Students may remediate or extend learning, receive direct instruction, complete homework, independent work, or assessments, or any other learning activity aligned to the guaranteed and viable curriculum or required by an IEP.
- Staff will ensure students learn essential standards identified in their course/grade level guaranteed viable curriculum.
- All identified standards will be assessed using common formative assessments to check for understanding.
- Instructional methods will adhere to the district's instructional framework.
- Student issued instructional technology devices will be assigned to individual students to ensure we lower the risk of surface transmission of germs.
- Devices will be sanitized daily to ensure they are clean.
- Learning materials will be assigned to individual students and sanitized daily.



- Students and Parents will receive training on how to use our Learning Management System (Canvas)
- Parents will have the option to enroll their child in virtual education if they are not ready to send them due to covid concerns.
- Students enrolled in virtual education will learn the same standards as students in the classroom setting.
- Students enrolled in the virtual education will use Canvas, Edgenuity and/or K12.com, depending on the course, to receive their virtual education.
- All virtual education offerings will comply with chapter 41 rules and regulations.
- Staff will communicate with parents and students regularly through our Student Information System (Infinite Campus), our Learning Management System (Canvas), our district website and our district social media accounts.

## **Tier 2 - Hybrid**

- All Tier 1 protocols will be used.
- Students may work one-on-one within the classroom setting, or in groups of **fifteen (15)** or fewer (including staff) depending on room size.
- Students will have an alternate schedule (every other day) to allow for 6 feet apart socially distancing.
- Students will receive half of their instruction in a classroom setting and half in a virtual setting (Hybrid Setting).
- Students learning in the Hybrid Setting will learn essential standards identified in their course/grade level guaranteed viable curriculum.
- Students will be issued an internet capable device to use for the virtual education portion of the Hybrid Setting.
- Students and Families will have hot spots issued as needed as well as general community based hot spots to ensure connectivity.
- Students will get marked for attendance in the virtual setting based on work completion, Canvas reports and Zoom meeting participation.
- Students and Parents will receive training on how to better use Canvas and Infinite Campus as communication, virtual instruction and attendance tracking tools.
- Parents will have the option to enroll their child in virtual education, instead of a Hybrid Setting, if they are not ready to send them due to covid concerns.

- Students enrolled in virtual education will learn on the same standards as students in the classroom setting.

### **Tier 3 – Closed**

- All Tier 1 and Tier 2 protocols will be used.
- All students will participate in Virtual Education using a combination of Canvas, Edgenuity and/or K12.com, depending on the course, to receive their virtual education.
- All Parents will receive training virtually (using Zoom, Canvas and the district's social media) to support their children in virtual education.
- Our Virtual education will ensure students learn the same standards as students in the classroom setting.
- IEP students will primarily receive specialized services virtually and face to face when necessary (using face masks and/or face shields and 6 feet social distancing when therapeutically feasible.)
- Parents will be notified of how special education students will receive their IEP services.
- The district will ensure all students have an internet capable device and access to the internet.

Concurrent Enrollment – Although concurrent courses fall under higher education standards for completion and content, students in these courses will follow district guidelines for virtual education.

Dual Enrollment – These courses are covered by community college policy rather than our district policy. Therefore, FCSD14 students enrolled in dual enrollment courses will follow guidance from their community college instructor if course delivery methods change due to COVID-19 conditions.

## FIRST WEEKS OF SCHOOL

### Tier 1 - Open

No Requirements

### Tier 2 - Hybrid

- Teach, model, and practice all COVID-19 related protocols (e.g., social distancing, using masks/face shields, hand washing, transitions, screening) using positive instructional strategies
- Teach parents and students how to navigate Canvas, the new Learning Management System and how to use it to communicate with teachers, do class assignments, etc.
- Fremont County School District #14 will review previous year's assessments to calibrate individualized learning.
- Off-site learning is available for students unable to attend school in person.
- Students will utilize assigned devices to minimize transmitting germs between multiple users.
- Devices will be sanitized after each use.
- Concurrent Enrollment – Concurrent courses fall under higher education standards for completion and content, and is necessary to establish a contingency plan if closures become necessary.
- Concurrent Enrollment – Although concurrent courses fall under higher education standards for completion and content, students in these courses will follow district guidelines for virtual education.
- Dual Enrollment – These courses are covered by community college policy rather than K-12 policy. Therefore, districts should communicate this information to students enrolled in dual enrollment courses and advise them to follow guidance from their community college instructor if course delivery methods change due to COVID-19 conditions.

### Tier 3

Fremont County School District will operate under the provisions of the approved district adapted learning plan

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