



Regular Council Meeting

Tuesday, July 7, 2020 at 7:00 pm

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Ward I: Kyle Larson, Cory Rota
Ward II: Karla Borders, Rebecca Schatza
Ward III: Mike Bailey, Tim Hancock
- 5) Declaration of quorum.
- 6) Approval of the Agenda.
- 7) Communication from the Floor – Citizen’s Comments.
- 8) Consent Agenda:
 - Approval of the Minutes – June 16, 2020 Regular Council Meeting.
 - Approval of the Minutes – June 30, 2020 Special Council Meeting.
 - Approval of the Minutes – July 7, 2020 Finance Committee Meeting.
 - Approval of the Finance Committee Recommendations – July 7, 2020.
 - Open Container Permit Applications: **The Landing**, Street Dance, 7/11/2020, 3:00 PM – 12:00 AM; and **The Landing**, LGBT Pride Event, 7/24/20, 3:00 PM – 12:00 AM.
- 9) Lease Agreement: Air Resource Specialists.
- 10) Board Appointment: Wind River Visitor’s Council.
- 11) Board Appointment: Riverton Tree Board.
- 12) Public Hearing & Consideration of Firework Permit Application: Riverton Rendezvous Committee.
- 13) Consideration of Ordinance No. 20-002, 3rd & Final Reading: Rezone 207 S 6th St E.
- 14) Consideration of Ordinance No. 20-003, 3rd & Final Reading: Rezone 605 E Washington Ave.
- 15) Bid Award: Refuse Truck.
- 16) Bid Award: Sanitation Operations Truck.
- 17) Bid Award Concurrence: Airport Painting Equipment.
- 18) Consideration of Resolution No. 1416: Coronavirus Relief Grant Application.
- 19) Consideration of Resolution No. 1417: Coronavirus Relief Grant Application – Air Service Support.

Reports and Comments:

- 20) Council Committee Reports and Council Members’ Roundtable.
- 21) City Administrator’s Report.
- 22) Mayor’s Comments.
- 23) Executive Session – If needed.
- 24) Adjourn.

“Excellence in Service to the Rendezvous City”

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held June 16, 2020
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 7:00 p.m. City Council Members present were Mike Bailey, Rebecca Schatza, Cory Rota, and Kyle Larson. Council Member Larson led the pledge of allegiance and Council Member Rota conducted the invocation.

Roll call was conducted. Council Member Rota moved, seconded by Council Member Schatza to excuse Council Member Borders and Council Member Hancock from tonight's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Schatza moved, seconded by Council Member Bailey for approval of the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Deborah Starks, citizen of Riverton, approached the Council and spoke regarding the current national pulse on police violence and requested further explanation on how the police department trains for potential violent interactions and the use of force. Mayor Gard and Chief Murphy offered to meet with Ms. Starks to discuss the matter further.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – June 2, 2020 Regular Council Meeting; Approval of the Minutes – June 9, 2020 Special Council Meeting; Approval of the Minutes – June 16, 2020 Finance Committee Meeting; Approval of the Finance Committee Recommendations – June 16, 2020 claims to be paid in the amount of \$310,878.67 and payroll & liabilities in the amount of \$204,813.62 for a total of \$515,692.29; Approval of the Municipal Court Report for the month of May 2020 and Plat: WR Heritage Addition, Petitioner, Wind River Heritage Center, Inc. Council Member Schatza moved, seconded by Council Member Rota to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Bailey's line item on the claims approval list.

Retirement Recognition: Becki Weber, Animal Control Officer – Chief Eric Murphy presented Animal Control Officer Becki Weber with a certificate of retirement for her outstanding contributions to the Riverton Police Department for her years served. Mayor Gard, as well, expressed his gratitude to Mrs. Weber for her time with the City of Riverton.

Consideration of Ordinance No. 20-002, 2nd Reading: Rezone 207 S 6th St. E – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-002 by title only. This ordinance addresses the rezone of Lot 5, Block 27 located at 207 S 6th St E from Commercial C-1 to Residential R-2. Council Member Larson moved, seconded by Council Member Schatza to adopt Ordinance No. 20-002 on second reading. Motion passed unanimously.

Ordinance No. 20-003, 2nd Reading: Rezone 605 E Washington – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 20-003 by title only. This ordinance addresses the rezone of Lot 6, Block 27 located at 605 E Washington from Commercial C-1 to Residential R-2. Council Member Bailey moved, seconded by Council Member Schatza to adopt Ordinance No. 20-003 on second reading. Motion passed unanimously.

Bid Award: Streets & Alley Dump Truck w/ Plow Attachments – Public Works Director Kyle Butterfield reported on the purchase of one dump truck vehicle with a dump body, snowplow, sander, and upfitting. Mr. Butterfield stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity, which is from a bid submitted to the Wyoming Department of Transportation. Council Member Schatza moved, seconded by Council Member Bailey to approve the purchase of the one (1) 2021 Freightliner Dump Truck in the amount of \$187,234.00. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Bailey commented on the FORCC meeting he attended and informed the community of the upcoming Happy Days event on July 11, 2020; Council Member Schatza commented on Kickin' Trash, commented on the 3 on 3 soccer tournament, and reminded of the upcoming Solutions/Community Engagement meeting; Council Member Larson commented on the Fremont County Solid Waste Disposal District meeting he attended; and Council Member Rota commented on the construction around town.

City Administrator's Report – City Administrator Tony Tolstedt commented on the tub-grinder fire at the yardwaste facility that happened today, June 16, 2020; commented on the Chapter 56 permit for urban deer reduction; reminded the Council of the Special Meeting on June 30th as well as other upcoming meetings; and commented on the website regarding the use of any questions or concerns section.

Mayor's Comments – Mayor Richard P. Gard informed citizens of mosquito spraying to being on June 22; commented on the peace parade with the Department of Justice; commented prompt service from both the Police Department and Public Works; commented on the Happy Days event and street dance; updated on the Riverton Medical District meetings; and also commented on the tub-grinder fire. Mayor Gard also discussed the condition of City Hall parking lot due to amounts of litter.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Regular Council meeting at 8:00 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date:

RIVERTON CITY COUNCIL
Minutes of the
Special Council Meeting
Held June 30, 2020
12:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Richard P. Gard at 12:00 p.m. City Council Members present were Karla Borders, Tim Hancock, Mike Bailey, Kyle Larson, and Cory Rota. Council Member Rota led the pledge of allegiance and Council Member Bailey conducted the invocation.

Roll call was conducted. Council Member Schatza moved, seconded by Council Member Larson to excuse Council Member Rebecca Schatza from today's meeting. Motion passed unanimously. Mayor Gard declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Chief of Police Eric Murphy, Finance Director Mia Harris, Community Development Director Eric P. Carr, and Deputy City Clerk/Administrative Assistant Megan Sims.

Approval of the Agenda – Council Member Borders moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Public Hearing and Consideration of Resolution No. 1415: Fiscal Year 19-20 Budget Amendment – Finance Director Mia Harris presented Resolution No. 1415 for the Fiscal Year 2019-2020 budget amendment. City Clerk/Human Resource Director Kristin Watson read Resolution No. 1415 by title only. Council Member Bailey moved, seconded by Council Member Hancock to open the public hearing for the consideration of Resolution No. 1415. Motion passed unanimously. There being no one to approach the Council regarding Resolution No. 1415, Council Member Bailey moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Hancock moved, seconded by Council Member Rota to approve Resolution No. 1415 for the fiscal year 2020 budget amendment. Motion passed unanimously.

Consideration of Open Container Permit Applications – City Clerk/Human Resource Director Kristin Watson read the open container permit applications by title only: **Riverton Happy Days Committee**, Street Dance & BBQ, July 11, 2020, S. Broadway Ave from Main St to E Washington Ave. & in front of Ralffs Bar, Cedar Bar, The Boot Bar & Grill, and Livestock Liquors, 4:00 pm – 12:00 am; **The Boot Bar & Grill**, Street Dance, July 17, 2020, 702 E Main St, 8:00 pm – 12:00 am; and **Cedar Bar**, Street Dance, July 18, 2020, 413 E Fremont, 4:00 pm – 12:00 am. Council Member Larson moved, seconded by Council Member Rota to approve the open container permit applications as presented. Motion passed unanimously.

Snow Removal Equipment Bid Award: One-ton Sander Truck & Plow – Public Works Director Kyle Butterfield reported of two bids received for a snow removal one-ton pickup with a sander and plow attachment for the Riverton Regional Airport. The most responsive bid was received from Fremont Chevrolet, Buick, and GMC in the amount of \$65,262.00. Council Member Borders moved, seconded by Council Member Bailey to award the One-ton Sander Truck & Plow to Fremont Chevrolet, Buick, and GMC in the amount of \$65,262.00. Motion passed unanimously.

Waste Water Sampling Agreement with State of Wyoming Department of Health – Public Works Director Kyle Butterfield presented a proposed waste water sampling agreement with the State of Wyoming Department of Health (DEH) for the purpose of participating in a SARS-CoV-2 monitoring and wastewater sampling program. The agreement states that DEH will pay the city up to \$28,000 for sampling performed at the Wastewater Treatment Plant. Council Member Larson moved, seconded by Council Member Rota for the approval of the contract agreement between the City of Riverton and the Wyoming Department of Health for wastewater sampling and SARS-CoV-2 monitoring. Motion passed unanimously.

Adjourn – There being no further business to come before the Council, Mayor Gard adjourned the Special Council meeting at 12:24 p.m. There was no objection from the Council.

CITY OF RIVERTON, WYOMING

Richard P. Gard
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date:

**City of Riverton
Open Container Permit Application**



Open Container Permit	\$25.00 Non-Refundable Fee	RMC 5.04.070 Allows alcoholic beverages on City property by permit only
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SPONSOR OF EVENT: The Landing Lounge

SPONSOR REPRESENTATIVE: David Adams

ADDRESS: 229 E Main St PHONE: 307-855-4027

TYPE OF EVENT: Street Dance

LOCATION OF EVENT: S 3rd St from Main St to Alley

DATE OF EVENT: July 11, 2020

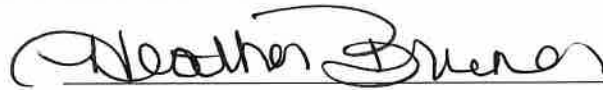
START TIME: 3:00 pm END TIME: 12:00 am

WILL UNDERAGE CHILDREN BE PRESENT? Y N
If yes, please explain procedures to ensure underage children will not be served alcoholic beverages. _____

TIPS trained employees, ID's will be checked and non-alcohol beverages will be available.

The undersigned applicant agrees to abide by the following rules and regulations set forth by the Riverton City Council:

- Alcohol Sales is not permitted.
- Providing alcohol to intoxicated persons is not permitted.
- Providing alcohol to underage person(s) is not permitted.
- Taking open containers off of or away from permitted area is prohibited.
- The location shall be left clean and free of debris.
- Open container permits are for no more than two days by any one person or organization in any one calendar year.
- The applicant shall abide by any other rules set forth by the Riverton City Council


Signature of Applicant

FOR OFFICE USE ONLY

Approved/Denied by Council Action on _____, 20____.

City Clerk

Date Paid 6/30/2020

cc: Police Department _____
Parks Department n/a _____

“Excellence in Service to the Rendezvous City”

City of Riverton
Open Container Permit Application



Open Container Permit	\$25.00 Non-Refundable Fee	RMC 5.04.070 Allows alcoholic beverages on City property by permit only
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SPONSOR OF EVENT: The Landing Lounge

SPONSOR REPRESENTATIVE: David Adams

ADDRESS: 229 E Main St PHONE: 307-855-4027

TYPE OF EVENT: LGBT Pride Event

LOCATION OF EVENT: S 3rd St from Main St to Alley

DATE OF EVENT: July 24, 2020

START TIME: 3:00 pm END TIME: 12:00 am

WILL UNDERAGE CHILDREN BE PRESENT? Y N
 If yes, please explain procedures to ensure underage children will not be served alcoholic beverages. _____

The undersigned applicant agrees to abide by the following rules and regulations set forth by the Riverton City Council:

- Alcohol Sales is not permitted.
- Providing alcohol to intoxicated persons is not permitted.
- Providing alcohol to underage person(s) is not permitted.
- Taking open containers off of or away from permitted area is prohibited.
- The location shall be left clean and free of debris.
- Open container permits are for no more than two days by any one person or organization in any one calendar year.
- The applicant shall abide by any other rules set forth by the Riverton City Council

Matthew Bruner

 Signature of Applicant

FOR OFFICE USE ONLY

Approved/Denied by Council Action on _____, 20____.

 City Clerk

Date Paid 6/30/2020

cc: Police Department _____
 Parks Department n/a

“Excellence in Service to the Rendezvous City”

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Eric P. Carr, P.E. – Director of Community Development

THROUGH: Tony Tolstedt – City Administrator

DATE: July 7, 2020

SUBJECT: Ground Lease Agreement – Air Resource Specialists, Inc.
(a.k.a. 2221 Diamond Dr.)

Recommendation: The City Council approve a ground lease agreement between the City of Riverton and Air Resource Specialists, Inc. to temporarily place an air quality monitoring trailer on city property at 2221 Diamond Dr.

Background: Staff was contacted on June 4, 2020 by Mr. Mark Tigges (Air Resource Specialists, Inc.) with a request to place a temporary air quality monitoring trailer in the vacant lot adjacent to the Veteran’s Park behind City Hall. The consultant firm is performing work for the Wyoming Department of Environmental Quality – Air Quality Division. The air quality monitoring trailer is housed in an 8 ft x 16 ft enclosed cargo trailer with a 30 ft meteorology tower. The Mobile Air Quality Trailer Program is 10 years old and has been located in Cheyenne, Laramie, Torrington, Gillette, Cody, Jackson and Rock Springs, as well as other rural locations.

Discussion: At the time of the request, staff notified Mr. Tigges the proposed location was not on city property. We also expressed concern over the increased probability of vandalism with a location along the Wyoming Heritage Trail (Rails to Trails). The current proposed trailer location was suggested and an on-site meeting was held to evaluate the site’s suitability for the program. The lease agreement before you for your consideration is taken from our standard lease agreement for ground leases at the airport.

Alternatives:

- Do not approve the lease agreement.
- Approve with amendments or stipulations.

Budget Impact: This lease agreement will increase the projected FY21 budget by \$1,800 paid in monthly installments.

**CITY OF RIVERTON
GROUND LEASE AGREEMENT**

This Agreement is entered into by the CITY OF RIVERTON, Fremont County, Wyoming, a Municipal Corporation, ("City"), and Air Resource Specialists, Inc., a Colorado Corporation ("Lessee"). The parties agree as follows:

1. LEASED PREMISES:

In consideration of the covenants hereinafter set forth to be kept and performed by Lessee, City hereby leases to Lessee the following described premises (the Premises):

A lease agreement to include the footprint of a mobile air quality monitoring trailer to be temporarily located on the premises for approximately one (1) year. Said lease being located in the NE¼, SE¼, SW¼, NE¼, NE¼, Section 35, T1N, R4E, W.R.M., City of Riverton, Fremont County, Wyoming.

2. USE OF PREMISES:

A. Lessee's Rights and Obligations:

- i. The Premises shall be used for the express purpose of placing, maintaining, and utilizing a temporary air quality monitoring trailer for approximately one (1) year and no other.
- ii. Lessee shall have quiet enjoyment of the Premises in accordance with the covenants in this Agreement.
- iii. Lessee shall keep and maintain the Premises and all improvements thereon and parts thereof in good and substantial repair and condition; maintain the Premises free from the accumulation of junk and debris; keep weeds and grass cut at all times; maintain all landscaped areas and accesses on the Premises reasonably clear of snow; and not place, nor permit or suffer to be placed, advertising signs on the Premises, nor painted on any buildings or improvements situated thereon, without the prior written approval of the City. In the event Lessee fails to so reasonably maintain or repair the Premises or improvements, City may, after providing written notice to Lessee, enter the Premises and perform the maintenance or repair. Lessee shall pay the costs of any such maintenance or repairs in addition to all other rental fees and other charges.

B. City's Rights and Obligations:

- i. City shall indicate to Lessee in writing its approval of any proposed leasehold improvements based on submitted plans and specifications. Such approval shall not be unreasonably withheld, delayed or conditioned.
- ii. City, its employees, agents, and representatives shall have the right to enter upon the Premises to inspect the Premises at any reasonable hour with reasonable notification. This Agreement does not authorize the City to inspect confidential records, files, or documents.

3. LEASEHOLD IMPROVEMENTS:

- A. Lessee shall, at its sole expense, pay all costs and expenses associated with the construction of all building(s) and improvements on the Premises.

- B. Lessee shall obtain a building permit from City and the approval of City for any building(s) or improvements placed thereon, and not to alter the same without first submitting all plans and specifications to City and obtaining approval therefore.

4. TERM:

- A. This Agreement shall be effective for a term of thirteen (13) months commencing July 15, 2020 and terminating August 15, 2021 without an option for successive renewal terms.

5. RENTAL FEE:

- A. Lessee shall pay to City for the right of utilizing and renting the Premises a monthly rental fee of one hundred and fifty dollars (\$150). Monthly payments shall be due by the 5th day of each month during the term of this lease.
- B. Lessee agrees to pay interest on any billing thirty (30) days or more past due at a rate of 1.5% per month or 18% per year.

6. UTILITIES:

Any utilities or other public services which Lessee desires to use on the Premises shall be placed underground in easements prescribed for such use and as-built plans of the locations of such utility lines shall be provided to City. All utility arrangements shall be the sole responsibility of Lessee.

7. SUBLETS AND ASSIGNMENTS:

Lessee shall not transfer, assign or otherwise alienate its interest in the Premises or sublet any part of the Premises without first obtaining City's written consent. City shall not unreasonably withhold, delay, or condition consent to any such assignment or subletting to any responsible corporation, individual or other business entity capable of receiving such assignment. Neither this Agreement nor any interest herein shall pass to any trustee or receiver in bankruptcy or to any other receiver or assignee for the benefit of creditors or in any other way by operation of law

8. LIABILITY:

- A. Lessee shall assume liability for damage to property of, or personal injury to, its directors, officers, agents, employees, invitees and guests arising out of, or in connection with, the Lessee's use of the Premises; and to the extent permitted by applicable law, the Lessee shall indemnify, defend and save harmless the City from any and all liabilities, actions, claims, suits, losses, damages, damage to property, and injuries to persons, of whatsoever kind or nature resulting from or arising out of any acts of commission or omission by the Lessee, its agents, employees or customers, or arising from or out of the Lessee's occupation or use of the Premises or privileges granted.
- B. Lessee shall obtain and maintain continuously in effect at all times during the term of this Agreement, at Lessee's sole expense, comprehensive general liability and property damage insurance of not less than \$1,000,000 per occurrence protecting City against any and all liability from Lessee's use of the Premises or this Agreement. Lessee shall obtain and maintain fire insurance in an amount approved by City, but not in excess of the current value of the improvements.

- C. The insurance policy(s) specified above shall name City as an additional insured. Lessee shall furnish a certificate from the insurance carrier(s) showing insurance to be in full force and effect during the term of this Agreement. All policies shall provide for a minimum of ten working days notice to City in the event of cancellation, non-renewal, or material change in the terms
- D. The insurance limits heretofore prescribed are subject to compliance with any future legislative action changing the coverage requirements in compliance with the Wyoming Governmental Immunity Act.
- E. Lessee bears sole risk of loss to all personal property on the Premises.
- F. If the Premises are damaged by fire or other casualty, this Agreement shall remain in effect and Lessee shall be obligated to replace any buildings or structures, using any insurance proceeds to fund such repairs or replacements.

9. LEASE EXPIRATION:

- A. This Agreement shall expire on the last day of the term as defined in paragraph 4 herein.

10. DEFAULT AND TERMINATION:

- A. If Lessee defaults in performance of any term of this Agreement and that default remains for a period of thirty (30) days after written notice of default, City may terminate this Agreement or declare the full amount of rent remaining to be paid hereunder due. In the former event, City may re-enter and take complete possession of the Premises and building(s) and improvements and remove Lessee's personal property, whereupon this Agreement, and all the rights of Lessee, shall terminate. City may also use any manner allowed by law to regain possession.
- B. If City defaults in its performance of any term of this Agreement and that default remains for a period of thirty (30) days after written notice of default, Lessee may terminate this Agreement.
- C. Upon termination of this Agreement, whether by expiration of the term or through termination, the Lessee shall within thirty (30) days remove all personal property from the Premises. Any remaining property is deemed abandoned by Lessee and belongs to City.
- D. All covenants of this Agreement that should, by their nature, survive the termination of this Agreement shall so survive.
- E. Lessee agrees that at the expiration or termination of the Agreement, it will cease to utilize the Premises for the purpose herein stated. Should Lessee hold over the use after thirty (30) days after the expiration of the Agreement, such holding over will be as a user at sufferance for which use it shall pay rental fees at double the amount herein provided and in addition be liable for any and all damages, costs and expenses resulting from such use including all costs of collection and reasonable attorney fees.

11. CONFORMANCE WITH LAWS:

Lessee shall comply with all local, state, and federal laws, and regulations, and shall not engage in any practice which may have the effect of discrimination against any entity on

the basis of disability, age, sex, race, creed, color, national origin, ancestry, or religious belief. Lessee shall not use or permit the use of the premises or any part thereof for any purpose that may be contrary to local, state, or federal laws and regulations, either as the same are now or may hereinafter be enacted.

12. NOTICES: Notices required to be provided herein shall be sufficient if sent by United States Mail with sufficient postage prepaid and addressed as follows:

If to City, addressed to:

Office of the Community Development Director
City of Riverton
816 N. Federal Boulevard
Riverton, WY 82501

If to Lessee, addressed to:

Air Resource Specialists, Inc.
C/O Mr. Mark Tigges
1901 Sharp Point Drive, Suite F
Fort Collins, CO 80525
(970) 484-7941
mtigges@air-resource.com

13. ATTORNEY'S FEE: In the event this Lease is placed in the hands of an attorney for collection of rental, fees or damages, due or becoming due hereunder, or to take possession of the Premises and/or improvements, or to enforce compliance with the Agreement, or for failure to observe any of the covenants of this Agreement, Lessee shall pay City reasonable attorney's fees for services rendered City in that regard. In the event this Agreement is placed in the hands of an attorney for failure by City to fully meet its obligations in a timely and professional manner, City shall pay Lessee reasonable attorney's fees for services rendered Lessee in that regard.
14. NONWAIVER: Any waiver by City of any breach of any covenant herein contained to be performed by Lessee shall not be deemed as a continuing waiver and shall not operate to prevent City from declaring a forfeiture for any succeeding breach, either of the same or other conditions of the covenant.
15. SEVERABILITY: If a provision of this Agreement shall be finally declared void or illegal by any court or administrative agency having jurisdiction, the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the parties.
16. NO THIRD PARTY BENEFICIARY INTENDED: This Agreement is for the benefit of the parties hereto and is not intended for the benefit of any third party.
17. INDEPENDENCE OF AGREEMENT: It is understood and agreed that nothing herein is intended, or should be construed as in any way establishing a relationship of co-partners between the parties hereto, or as constituting Lessee as the agent, representative, or employee of City for any purpose, or in any manner whatsoever. The Lessee shall remain an independent contractor with respect to all services performed hereunder.
18. GOVERNMENTAL IMMUNITY: Nothing in the Agreement shall in any way be deemed a waiver of any of the requirements or immunities provided by the Wyoming Governmental Claims Act.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of this day and year.

DATED: _____, 2020.

CITY OF RIVERTON, WYOMING
A Municipal Corporation

By: _____
Richard P. Gard, Mayor

ATTEST:

Kristin Watson, City Clerk

Air Resource Specialists, Inc.

By: _____
Mark Tigges, Program Manager/Principal

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

The foregoing instrument was acknowledged before me by _____
known to me to be the person that executed the within instrument as the Lessee therein named,
this ___ day of _____, 2020.

Witness my hand and official seal.

Notary Public

My Commission Expires: _____

June 4, 2020

Eric P. Carr, P.E.
Community Development Department Director
Riverton, Wyoming
PH: 307-857-7709
E-mail: ecarr@rivertonwy.gov

Dear Mr. Carr,

Air Resource Specialists, Inc. (ARS) is an environmental contractor located in Fort Collins, CO. Our company has a contract with the State of Wyoming, Air Quality Division to monitor ambient air quality in parts of Wyoming. My contract technical representative is Cara Keslar in Cheyenne, Wyoming (307-777-8684). We are currently looking for a location in Riverton to locate a portable, temporary air quality trailer for a period of approximately 12 months.

We are interested in the area between the Family Dollar and the Veterans Memorial Park. Our contract with the State allows for a monthly payment of \$150 for the use of the space. Our trailer is an 8' x 16' enclosed cargo trailer, with an attached 30' meteorology tower. We would be responsible for providing electrical service to the trailer and paying all invoices.

An example of the monitoring that is performed can be seen at: <http://wyvisnet.com/Sites/Site.aspx?site=WYLC1> , <http://wyvisnet.com/Sites/Site.aspx?site=WYPR1> , or <http://wyvisnet.com/Sites/Site.aspx?site=WYJT1> and an example of the trailer is pictured below. The Web page image is updated every 15 minutes, pollutant concentrations and weather measurements are updated every hour. The Web page is public.



A map of the proposed location is provided below:



The Mobile Air Quality Trailer Program is 10 years old and has been in both city and rural locations including Cheyenne, Laramie, Torrington, Gillette, Cody, Jackson, and Rock Springs among others. Please contact me at your earliest convenience to discuss this project. I would appreciate a call even if you decide this is not an opportunity you wish to pursue.


Regards,

Mark Tigges
Project Manager
Air Resource Specialists, Inc.
1901 Sharp Point Dr.
Suite F
Fort Collins, CO 80525
Ph:970 484-7941

Air Resource Specialists, Inc.

Proposed Air Quality Monitoring Trailer Location

Legend

 Proposed Trailer Location



Google Earth

© 2020 Google



City of Riverton, Wyoming

FIREWORKS PERMIT APPLICATION

A non-refundable processing fee of \$25.00 is due at the time of filing.

Name of Applicant: City of Riverton Rendezvous Committee

Address: 816 N. Federal Blvd

Telephone Number: Eric Carr - President @ 307-857-7709

Event for the purpose of fireworks display: 40th Annual Rendezvous Balloon Rally

Location of the Event: Valley View (Griffey Hill)

Start/Finish time of the event: July 19, 2020; 10:00 pm - 10:45 pm

Person in charge of fireworks display or pyrotechnic operations. Flying Phoenix - Jim Landis

Conditions of Permit

- Fireworks displays must follow guidelines established per Chapter 33, Sections 3301, 3302, 3308 and Chapter 4 Section 403, International Fire Code (IFC) current edition as specified by RMC and NFPA 1123 or NFPA 1126.
- Letter of recommendation from the Fire Chief of the Riverton Volunteer Fire Department must accompany permit application
- Required attendance at public hearing, upon notification
- Attach site plan per IFC 2003, Section 3308.2.1.
- Required advertising in local newspaper or media to inform the public of the event(s).
- List type(s) and Class of fireworks to be displayed (IFC 3308.3).

Signature of Applicant: Megan Sims

Date: July 2, 2020

Approved/Denied by Council action on _____, 20____.

CITY OF RIVERTON, WYOMING

City Clerk

Date application filed _____	Fee Paid _____
Public Hearing date _____	Date advertised _____
Notification to Owner _____	Copy to City Staff _____



CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Eric P. Carr, P.E. – Director of Community Development

THROUGH: Tony Tolstedt – City Administrator

DATE: July 7, 2020

SUBJECT: Rezone Lot 6, Block 27, Original Town of Riverton
(a.k.a. 207 S 6th E)

PETITIONER: Timothy & Danna Dee (Dee Dee) Springfield

Recommendation: The City Council approve on third and final reading Ordinance 20-002 rezoning Lot 6, Block 27, Original Town of Riverton from Commercial C-1 to Residential R-2, City of Riverton, Fremont County, Wyoming.

Background: Lots 5 & 6, Block 27, Original Town of Riverton are contiguous properties on the south east corner of the intersection of Washington Blvd. and South 6th East Street. The lots are adjacent to both Commercial C-1 and Residential R-2 zoning, and are currently zoned Commercial C-1. Many single family residences in the area have been converted to professional or personal service offices, due to the mixed use nature of the neighborhood.

Discussion: Normally, a higher restricted use in a lower restricted zone is not an issue; i.e. a residential home in a commercial zone. However, with tightening lending practices, specifically those under the USDA – Rural Development umbrella, comparisons are required from “like uses, in like zoning” for qualifying buyers. In this case, potential buyers seeking funding through the USDA are required to have comparisons from at least three homes sold in commercial zoning – which is very unlikely. This triggers the need for the buyer to utilize a commercial loan type, which requires a substantially greater down payment. These factors have led to several interested buyers having to back out; hence the need for the zoning change.

Signs were posted on the properties and notifications sent with no responses as of the date of publication of this memo.

The Planning Commission reviewed this proposed rezone at their May 21, 2020 regular meeting with unanimous recommendation for approval. Ordinance 20-002 was approved on first and second reading at the June 2nd and 16th regular council meetings.

Alternatives:

- Do not recommend approval of the rezones.
- Approve with amendments or stipulations.

Budget Impact: There is no immediate budget impact resulting from the staff recommendation.

PROPOSED ORDINANCE NO. 20-002

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP OF THE CITY OF RIVERTON, WYOMING, DESIGNATING THE REZONE OF LOT 6, BLOCK 27, ORIGINAL TOWN OF RIVERTON, ADDRESSED AS 207 SOUTH 6TH EAST TO THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING, FROM COMMERCIAL C – 1 TO RESIDENTIAL R – 2.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING:

Section 1. The following described property; having been the subject of a public hearing with proper notices should be and is zoned RESIDENTIAL “R – 2”.

LOT 6, BLOCK 27, ORIGINAL TOWN OF RIVERTON
ADDRESSED AS 207 SOUTH 6TH EAST, RIVERTON, WYOMING

Section 2. That certain map, entitled “OFFICIAL ZONING MAP, CITY OF RIVERTON, WYOMING,” as endorsed by the City Engineer of the City of Riverton, Wyoming, and adopted by the City Council of the City of Riverton, Wyoming, on January 6, 2008, together with such amendments and additions as have been approved by the City Council, is amended to reflect the zoning change of said parcel.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This ordinance shall take effect from its adoption and publication as required by law and the ordinances of the City of Riverton.

PASSED ON FIRST READING June 2, 2020

PASSED ON SECOND READING June 16, 2020

PASSED ON THIRD READING _____

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2020.

CITY OF RIVERTON

By: _____
Richard P. Gard, Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

ATTESTATION

I, Kristin S. Watson, City Clerk of the City of Riverton, attest that Ordinance # 20-002 was passed, approved, and adopted by the Governing Body of the City of Riverton on this _____ day of _____ 2020. I further certify that the above ordinance ran at least once in the Riverton

Ranger, a newspaper of general circulation within Riverton, Wyoming, the effective date of publication, and therefore the effective date of enactment being _____.

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Eric P. Carr, P.E. – Director of Community Development

THROUGH: Tony Tolstedt – City Administrator

DATE: July 7, 2020

SUBJECT: Rezone Lot 5, Block 27, Original Town of Riverton
(a.k.a. 605 E. Washington)

PETITIONER: Timothy & Danna Dee (Dee Dee) Springfield and Robert Fransson

Recommendation: The City Council approve on third and final reading Ordinance 20-003 rezoning Lot 5, Block 27, Original Town of Riverton from Commercial C-1 to Residential R-2, City of Riverton, Fremont County, Wyoming.

Background: Lots 5 & 6, Block 27, Original Town of Riverton are contiguous properties on the south east corner of the intersection of Washington Blvd. and South 6th East Street. The lots are adjacent to both Commercial C-1 and Residential R-2 zoning, and are currently zoned Commercial C-1. Many single family residences in the area have been converted to professional or personal service offices, due to the mixed use nature of the neighborhood.

Discussion: Normally, a higher restricted use in a lower restricted zone is not an issue; i.e. a residential home in a commercial zone. However, with tightening lending practices, specifically those under the USDA – Rural Development umbrella, comparisons are required from “like uses, in like zoning” for qualifying buyers. In this case, potential buyers seeking funding through the USDA are required to have comparisons from at least three homes sold in commercial zoning – which is very unlikely. This triggers the need for the buyer to utilize a commercial loan type, which requires a substantially greater down payment. These factors have led to several interested buyers having to back out; hence the need for the zoning change.

Signs were posted on the properties and notifications sent with no responses as of the date of publication of this memo.

The Planning Commission reviewed this proposed rezone at their May 21, 2020 regular meeting with unanimous recommendation for approval. Ordinance 20-003 was approved on first and second reading at the June 2nd and 16th, 2020 regular council meetings.

Alternatives:

- Do not recommend approval of the rezones.
- Approve with amendments or stipulations.

Budget Impact: There is no immediate budget impact resulting from the staff recommendation.

PROPOSED ORDINANCE NO. 20-003

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP OF THE CITY OF RIVERTON, WYOMING, DESIGNATING THE REZONE OF LOT 5, BLOCK 27, ORIGINAL TOWN OF RIVERTON, ADDRESSED AS 605 EAST WASHINGTON AVE. TO THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING, FROM COMMERCIAL C – 1 TO RESIDENTIAL R – 2.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, FREMONT COUNTY, WYOMING:

Section 1. The following described property; having been the subject of a public hearing with proper notices should be and is zoned RESIDENTIAL “R – 2”.

LOT 5, BLOCK 27, ORIGINAL TOWN OF RIVERTON
ADDRESSED AS 605 EAST WASHINGTON AVE., RIVERTON, WYOMING

Section 2. That certain map, entitled “OFFICIAL ZONING MAP, CITY OF RIVERTON, WYOMING,” as endorsed by the City Engineer of the City of Riverton, Wyoming, and adopted by the City Council of the City of Riverton, Wyoming, on January 6, 2008, together with such amendments and additions as have been approved by the City Council, is amended to reflect the zoning change of said parcel.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This ordinance shall take effect from its adoption and publication as required by law and the ordinances of the City of Riverton.

PASSED ON FIRST READING June 2, 2020

PASSED ON SECOND READING June 16, 2020

PASSED ON THIRD READING _____

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2020.

CITY OF RIVERTON

By: _____
Richard P. Gard, Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

ATTESTATION

I, Kristin S. Watson, City Clerk of the City of Riverton, attest that Ordinance # 20-003 was passed, approved, and adopted by the Governing Body of the City of Riverton on this _____ day of _____ 2020. I further certify that the above ordinance ran at least once in the Riverton

Ranger, a newspaper of general circulation within Riverton, Wyoming, the effective date of publication, and therefore the effective date of enactment being _____.

Kristin S. Watson
City Clerk/Human Resource Director

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Brian Eggleston, Fleet and Sanitation Supervisor
THROUGH: Anthony Tolstedt, City Administrator
DATE: July 7, 2020
SUBJECT: Refuse Truck Bid Award

Recommendation: The Riverton City Council approves the purchase of a 2021 Peterbilt/New Way refuse truck from Peterbilt of Wyoming in the amount of \$302,999.00.

Background: During the preparation and adoption of the 2020-2021 budget, the Riverton City Council authorized the purchase a new refuse truck for Sanitation Operations. The Riverton City Council budgeted \$307,500.00 for the total project.

Discussion: Wyoming State Statute requires that the purchase of any vehicle be competitively bid. Specifications for the refuse truck were prepared, in house, for the procurement of the refuse truck. On June 12, 2020, the City of Riverton began advertising for bids. Those bids were publicly opened on July 1, 2020. The following is the breakdown of that statewide competitive bid:

VENDOR	TOTAL BID	UNIT PRICE
Peterbilt of Wyoming	\$302,999.00	\$302,999.00

Peterbilt of Wyoming, the only bidder, was responsive, and met the specifications set out in the bid documents. Staff proposes the City of Riverton award the bid to Peterbilt of Wyoming, being the lowest price, and only responsible bidder.

Budget Impact: \$302,999.00 was budgeted for the project.

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Brian Eggleston, Fleet and Sanitation Supervisor

THROUGH: Anthony Tolstedt, City Administrator

DATE: July 7, 2020

SUBJECT: Two (2) new, (2021 model year) half ton, Crew Cab, 4x4 work pickup trucks.

Recommendation: The Riverton City Council approves the purchase of one (1) 2021 Chevrolet ½ ton work truck in the amount of \$28,554.00 to Fremont Chevrolet, Buick, GMC in Riverton, WY, purchasing one vehicle now, and the second unit in the future, dependent on budget projections.

Background: During the preparation and adoption of the 2020-2021 budget, the Riverton City Council authorized the purchase two (2) new 2021 half-ton 4x4 work trucks. The Riverton City Council budgeted \$60,000.00 for the total project.


Discussion: Wyoming State Statute requires that the purchase of any vehicle be competitively bid. Specifications for the work trucks were prepared, in house. On June 12, 2020, the City of Riverton began advertising for bids. Those bids were publicly opened on July 1, 2020. The following is the breakdown of that statewide competitive bid:

VENDOR	TOTAL BID	UNIT PRICE
Fremont Chevrolet, Buick, GMC	\$57,108.00	\$28,554.00
Fremont Motors-Lander	\$53,866.00 <i>Does not Meet Specification</i>	\$26,933.00

Fremont Chevrolet, Buick, GMC, was responsive, and met the specifications set out in the bid documents, including acknowledging Addendum #1, related to timeframe. Staff proposes the City of Riverton award the bid to Fremont Chevrolet, Buick, GMC, being the lowest price, ***responsible bidder***.

Budget Impact: \$60,000.00 was budgeted for the entire project.

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Kyle J. Butterfield, Public Works Director 
THROUGH: Anthony Tolstedt, City Administrator
DATE: July 7, 2020
SUBJECT: Airfield Marking Equipment Bid Concurrence

Recommendation: The City Council, by minute action, directs staff to provide written concurrence to the Wyoming Department of Transportation's (WYDOT) bid award to The Sherwin-Williams Company in the amount of \$28,595.00 for the Riverton Regional Airport Marking Equipment project.

Background: As a commercial passenger airport, Riverton Regional Airport (RIW) operates under a Part 139 certificate with the Federal Aviation Administration (FAA). This certificate requires RIW to meet a number operational and safety standards to protect individuals utilizing the airfield. The FAA inspects RIW each year to verify it complies with these standards. Airfield markings and runway striping are a component of the annual compliance inspection.

To ensure airports maintain the standards required by the Part 139 operating certificate, the State of Wyoming provide financial support for capital purchases and projects. The state matches safety related improvements at a 90:10 ratio with the airport. Airfield markings and runway striping fall within this category. As such, WYDOT is sponsoring a statewide procurement project for airfield painting equipment. The purchase of this equipment will enable airports to refresh paint markings and maintain compliance to FAA certification standards.

Discussion: City staff and Aviation worked with WYDOT to prepare specifications and bid documents for the acquisition of the above referenced marking equipment. WYDOT advertised an Invitation for Bid for three consecutive weeks beginning June 12, 2020. Bids were received and publically opened at 10:00 AM on July 1, 2020 with the following results:

Contractor Name	Total Bid
The Sherwin – Williams Company	\$28,595.00

City staff and WYDOT have reviewed each submittal for responsiveness to specifications and bid documents. It is recommended the City Council concur with WYDOT's bid award to The Sherwin-Williams Company in the amount of \$28,595.00.

Budget Impact: The Riverton Regional Airport Marking Equipment project was approved and included in the FY21 budget. The city's 10% responsibility for the awarded bid is \$2,859.50.

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council
FROM: Anthony Tolstedt, City Administrator
DATE: July 7, 2020
SUBJECT: Resolution No. 1416 – Coronavirus Relief Grant Application

Recommendation: The City Council approves Resolution No. 1416 supporting Coronavirus Relief Grant (CRG) application to the State Loan and Investment Board (SLIB).

Background: The Coronavirus Aid, Relief and Economic Security (CARES) Act provides \$150 billion relief funding to states, tribes, and local governmental entities. The Wyoming Legislature has authorized the distribution of CARES Act relief funds allocated to the State of Wyoming to local governments, political subdivisions, tribal councils, and Wyoming health care providers that submit applications to, and receive approval from SLIB.

SLIB promulgated emergency rules to facilitate the timely consideration and distribution of relief funds. Said rules follow the guidance of the US Treasury Department, as supplemented by requirements of the Wyoming Legislature. In sum, the rules establish the application process, eligibility criteria, and reporting requirements for distributed CARES Act monies through CRG applications.

Discussion:

The COVID-19 pandemic and associated health orders significantly affected the daily work and processes of the City of Riverton. While the organization remained operational, the facilities were closed to the public. During this period, a number of costs were accrued that were not planned for in the previous budgeting process. These items are denoted in the first section of the table below.

Additionally, it is the understanding of Staff through conversations with SLIB Staff that the City may apply for COVID related expenditures proposed to address the current pandemic needs in so long as those funds are expended within the calendar year. The second section of the table below denotes those items/projects being requested to address current and future needs.

SLIB Staff have denoted that once received, the requests for funding will be reviewed by the SLIB Staff and the Attorney General’s office for compliance before receiving a recommendation to the SLIB.

Budget Impact: The table below denotes known, estimated, and anticipated costs associated with pandemic response. The application for funding totals \$300,745.56. This includes existing and proposed expenditures. Council may reduce or add to the application. The guidelines for allocation and use are attached for Council review. Additionally, SLIB may choose to eliminate items they deem necessary.

Current Costs:	
Additional Sick Leave granted under FFCRA	\$ 24,786.86
Personnel Costs for hours reported	\$ 10,574.60
Personnel Costs for Weekly LT meetings	\$ 9,526.30
Expended PPE & Disinfecting Costs	\$ 2,382.05
Total	\$ 47,269.81
Estimated Future Costs:	
Disinfecting Stations (10)	\$ 1,000.00
IT Solutions for distance work	\$ 3,615.00
PPE & Disinfecting Supplies	\$ 5,000.00
Police Vehicles #1 - Tahoe	\$ 40,000.00
Police Vehicles #2 - Tahoe	\$ 40,000.00
Police Vehicles #3 - Tahoe	\$ 40,000.00
Upfitting for all PD patrol vehicles	\$ 54,360.75
Transport Van	\$ 30,000.00
Upfitting for Transport Van	\$ 21,500.00
Electrostatic Disinfectant Sprayer - (2 units)	\$ 10,000.00
Sharepoint Server and License	\$ 5,000.00
Video Aarignment Equipment / Municipal Court	\$ 3,000.00
Total	\$ 253,475.75
TOTAL:	\$ 300,745.56

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A CORONAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

City of Riverton, WY

FOR THE PURPOSE OF:

Repayment of COVID related expenses within the City of Riverton as well as an application for proposed purchases by the City of Riverton, WY in relation to the COVID-19 Pandemic.

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the City of Riverton, WY

desires to participate in the CORONAVIRUS RELIEF GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the City of Riverton, WY

recognizes the need for the request; and

WHEREAS, the Coronavirus Relief Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the CARES Act, the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Riverton, WY

that a grant application in the amount of \$ 300,745.56

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the

City of Riverton COVID Expenses

(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

City Administrator Tony Tolstedt, City Clerk Kristin Watson, and Finance Director Mia Harris.

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the City of Riverton, WY

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

7th

(Date)

day of

July

(Month)

2020

(Year)

(Signature)

Richard P. Gard, Mayor

(Name and Title)

Attest:

(Signature)

Kristin Watson, City Clerk

(Name and Title)

CITY COUNCIL STAFF REPORT

TO: His Honor the Mayor and Members of the City Council

FROM: Kyle J. Butterfield, Public Works Director 

THROUGH: Anthony Tolstedt, City Administrator

DATE: July 7, 2020

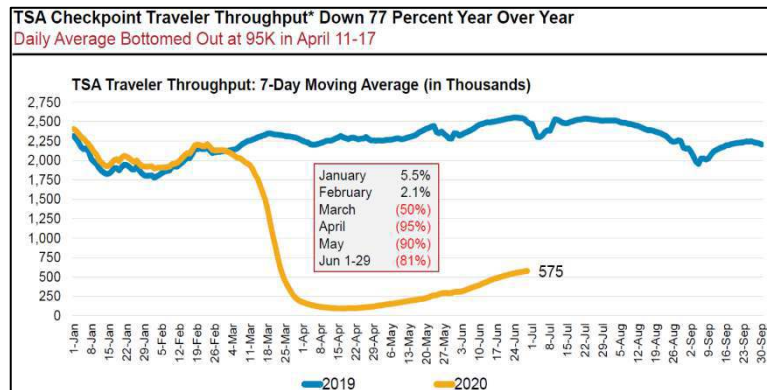
SUBJECT: Resolution No. 1417 – Coronavirus Relief Grant Application

Recommendation: The City Council approves Resolution No. 1417 supporting Coronavirus Relief Grant (CRG) application to the State Loan and Investment Board (SLIB).

Background: The Coronavirus Aid, Relief and Economic Security (CARES) Act provides \$150 billion relief funding to states, tribes, and local governmental entities. The Wyoming Legislature has authorized the distribution of CARES Act relief funds allocated to the State of Wyoming to local governments, political subdivisions, tribal councils, and Wyoming health care providers that submit applications to, and receive approval from SLIB.

SLIB promulgated emergency rules to facilitate the timely consideration and distribution of relief funds. Said rules follow the guidance of the US Treasury Department, as supplemented by requirements of the Wyoming Legislature. In sum, the rules establish the application process, eligibility criteria, and reporting requirements for distributed CARES Act monies through CRG applications.

Discussion: COVID-19 significantly affected the transportation industry. Year-over-year national passenger levels for commercial air service carriers dropped 95% in April, 90% in May, and 81% in June. Passenger levels for SkyWest Airlines at Riverton Regional Airport mirrored these reductions with 94.5% in April, 82.2% in May, and 65.9% in June.



Commercial air service provided by SkyWest Airlines in Fremont County requires a minimum revenue guarantee. This guarantee is calculated by subtracting the revenues generated from passenger travel from the operational costs of the service. Revenues generated by passenger travel were dramatically impaired by COVID-19. Consequently, the financial guarantee required of the community for commercial air service was adversely impacted. The grant application for CRG monies will serve to reimburse the community for the additional costs caused by this impact.

Budget Impact: The table below illustrates pre-pandemic and pandemic revenue guarantee costs for commercial air service in Fremont County. Based on estimates provide by the Wyoming Department of

Transportation (WYDOT), COVID-19 adversely affected the community’s guarantee by \$744,612. After subtracting WYDOT’s 60% contribution, the direct impact of COVID-19 on Fremont County’s air service guarantee is \$297,845.

March 2020 - December 2021			
	Total	State	Local
Non-COVID Guarantee	\$ 819,065	\$ 491,439	\$ 327,626
COVID Guarantee	\$ 1,563,678	\$ 938,207	\$ 625,471
DIFFERENCE	\$ (744,612)	\$ (446,767)	\$ (297,845)

Resolution Number **1417**

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A CORONAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

CITY OF RIVERTON, WYOMING

FOR THE PURPOSE OF:

RESPONDING TO THE ADVERSE AFFECT OF COVID-19 ON THE TRANSPORTATION INDUSTRY AND RELIEVING ADDITIONAL COSTS ABSORBED BY LOCAL COMMUNITIES FOR COMMERCIAL AIR SERVICE THAT CONNECTS FREMONT COUNTY TO THE NATIONAL TRANSPORTATION NETWORK.

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the CITY OF RIVERTON, WYOMING

desires to participate in the CORONAVIRUS RELIEF GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the CITY OF RIVERTON, WYOMING recognizes the need for the request; and

WHEREAS, the Coronavirus Relief Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the CARES Act, the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIVERTON, WYOMING

that a grant application in the amount of \$ **298,000.00**
(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the

additional costs absorbed by Fremont County communities for commercial air service.
(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

Kyle Butterfield, Public Works Director and Mia Harris, Finance Director
(Name and Title of Person(s))

are hereby designated as the authorized representatives of the CITY OF RIVERTON, WYOMING to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

7th
(Date)

day of

July 2020
(Month) (Year)

(Signature)

Richard P. Gard, Mayor

(Name and Title)

Attest:

(Signature)

Kristin Watson, City Clerk

(Name and Title)